## **Minutes of Regular Meeting**

## The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, July 18, 2016, beginning at 6:30 PM in the Library of the Elementary Center located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay Mrs. Jeanine Miles Mrs. Melinda Errett Ms. Loretta B. Kendall Mr. Christopher Lauff Mrs. Cynthia Gaskill Mr. Louis Ursitz

The following members were absent/excused:

Mrs. Tina Cottrill Mrs. JoAnne Wagner

The following non-members were present:

Dr. Jill M. Jacoby, SuperintendentMrs. Jessica L. Drylie, Business ManagerMrs. Lori A. Cowden, Secretary to the Superintendent/Board SecretaryMr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Janet Lauff – Mt. Pleasant Township Erin Gilbert – Mt. Pleasant Township Susan Gilbert – Mt. Pleasant Township Nathan Sepesy – Robinson Township Juliann Sepesy – Robinson Township Lon Libert – Mt. Pleasant Township

- I. Executive Session (6:30 PM)
- II. Call to Order, Pledge of Allegiance, Roll Call By Whom: Mrs. McKay Time: 7:42 PM

III. Approval of Agenda - Regular Meeting of August 22, 20161<sup>st</sup>: Mrs. Errett2<sup>nd</sup>: Mr. UrsitzMotion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Agenda with the following changes: Mrs. Drylie will be Acting Board Secretary for this meeting and Item F being added to Personnel and Curriculum. Motion passed unanimously.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Erin Gilbert – Concerned over the well pad being put in on the Yonker's property and what it could mean for the school. Also state that the lawyer, Blaine Lucas, Township Solicitor commented that "Range said Fort Cherry has no concerns about student safety."

Susan Gilbert – Concerned about the vehicles being used to create this well pad interfering with the Districts buses.

Janet Lauff – Discussed how she attended the Township meeting and if industry comes in then there will be no one interested in moving to this area. She also stated that Mt. Pleasant voted that no one has standing against the gas wells.

V. Executive Session		
1 <sup>st</sup> :	$2^{nd}$ :	Motion:

This was not held.

VI. Action on the approval of Minutes 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Regular Minutes of July 18, 2016. Motion passed unanimously.

VII. Secretary's Correspondence

There was no Secretary's Correspondence.

VIII. Treasurer's Actions

A. Action on the approval of Bills for Payment				
on: 7-0				
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Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Bills for Payment. Motion passed unanimously.

B. Action on the approval of the Treasurer's Report Account Summaries 1<sup>st</sup>: Mr. Lauff 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mr. Lauff made a motion, which was seconded by Mrs. Miles that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously.

C. Action on the approval of the Budget Control Reports 1<sup>st</sup>: Mrs. Miles 2<sup>nd</sup>: Mr. Lauff Motion: 7-0

Mrs. Miles made a motion, which was seconded by Mr. Lauff that the Board approve the Budget Control Reports. Motion passed unanimously.

- IX. Reports
- A. Board Reports

There were no Board Reports given.

## B. Solicitor's Report

There was no Solicitor's Report given.

## C. Superintendent's Report

The Superintendent's Report is attached and is part of the Official Minutes.

Executive Session		
1 <sup>st</sup> : Mrs. Errett	2 <sup>nd</sup> : Mrs. Miles	Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board go into Executive Session at 8:10 PM. Motion passed unanimously and the Board went into Executive Session. Executive Session ended at 8:14 PM and the Regular Meeting resumed at 8:15 PM.

The Board then added Item F to the Personnel and Curriculum section.

- X. Personnel and Curriculum
- A. Action on the approval of Dr. Jill Jacoby, Mrs. Jessica Drylie, and Ms. Loretta Kendall to attend the 2016 PASA-PSBA School Leadership Conference in Hershey, PA from October 12-15, 2016 (travel, lodging, and registration to exceed \$900)

1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve Dr. Jill Jacoby, Mrs. Jessica Drylie, and Ms. Loretta Kendall to attend the 2016 PASA-PSBA School Leadership Conference in Hershey, PA from October 12-15, 2016 (travel, lodging, and registration to exceed \$900). Motion passed unanimously.

B. Action on the employment of a full time Elementary Teacher per the Order of Merit List

1 <sup>st</sup> : Mr. Ursitz	2 <sup>nd</sup> : Mrs. Miles	Motion: 7-0

Mr. Ursitz made a motion, which was seconded by Mrs. Miles that the Board approve Kelsey Mittereder as a full time Elementary Teacher from the Order of Merit List.

C. Action on the employment of a full time Junior-Senior High Foreign Language Teacher per the Order of Merit List 1<sup>st</sup>: Mr. Ursitz 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mr. Ursitz made a motion, which was seconded by Mrs. Miles that the Board approve Catherine Schulz-Peairs as a full time Junior-Senior High Foreign Language Teacher per the Order of Merit List. Motion passed unanimously.

D. Acknowledgement of a restoration of health sabbatical for a professional employee

The Board acknowledged a restoration of health sabbatical for a professional employee.

E. Action on the approval of offering the teacher retirement incentive for 2016-2017 school year per the Collective Bargaining Agreement 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board offer the teacher retirement incentive for 2016-2017 school year per the Collective Bargaining Agreement. Motion passed unanimously.

F. Action on the approval of the Superintendent goals for the 2016-2017 school year 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Superintendent goals for the 2016-2017 school year. Motion passed unanimously.

- XI. Buildings and Grounds
- XII. Transportation
  - A. Action on the approval of the Private Transportation for the 2016-2017 school year 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Private Transportation for the 2016-2017 school year. Motion passed unanimously.

- XIII. Finance
  - A. Action on the approval of The Wilson Group's 5 year printer/copier contract (this eliminates our expired contract with WPS and current contract with COMDOC.)
    1<sup>st</sup>: Mrs. Errett
    2<sup>nd</sup>: Mrs. Miles
    Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Wilson Group's 5 year printer/copier contract (this eliminates our expired contract with WPS and current contract with COMDOC) upon review from the Solicitor. Motion passed unanimously.

B. Action on the approval of Johnson Controls proposal, not to exceed \$5,500, to upgrade our Video Insight license and reprogram the security control panel 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the Johnson Controls proposal, not to exceed \$5,500, to upgrade our Video Insight license and reprogram the security control panel. Motion passed unanimously.

C. Action on the approval of naming DAC (Digital Assurance Certification LLC) Fort Cherry School District's Dissemination Agent 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve of naming DAC (Digital Assurance Certification LLC) Fort Cherry School District's Dissemination Agent. Motion passed unanimously.

XIV. Technology

A. Action to approve the purchase of sixty (60) Chromebooks to use in the 1:1 initiative at the Jr./Sr. High School out of the Technology Fund, not to exceed \$18,000

1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mr. Ursitz Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of sixty (60) Chromebooks to use in the 1:1 initiative at the Jr./Sr. High School out of the Technology Fund, not to exceed \$18,000. Motion passed unanimously.

XV. Athletics

- XVI. Activities
- XVII. Textbooks and Supplies
- XVIII. Policy
  - XIX. Miscellaneous
    - A. Action on the approval of the Schedule of Regular Board Meetings for 2017 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the Schedule of Regular Board Meetings for 2017. Motion passed unanimously.

B. Action on the District Budgetary Planning Meetings for the 2016-2017 school year 1<sup>st</sup>: Mrs. Errett 2<sup>nd</sup>: Mrs. Miles Motion: 7-0

Mrs. Errett made a motion, which was seconded by Mrs. Miles that the Board approve the District Budgetary Planning Meetings for the 2016-2017 school year. Motion passed unanimously.

C. Action on the approval of a donation in the amount of \$5,500 for Heritage Public Library (budgeted in General Fund)
 1<sup>st</sup>: Mr. Ursitz 2<sup>nd</sup>: Mrs. Errett Motion: 7-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve a donation in the amount of \$5,500 for Heritage Public Library (budgeted in General Fund). Motion passed unanimously.

XX.	Executive Session 1 <sup>st</sup> :	2 <sup>nd</sup> :	Motion:
	This item was not held.		
XXI.	Adjournment 1 <sup>st</sup> : Mrs. Errett	2 <sup>nd</sup> : Mr. Ursitz	Motion: 7-0
	Mrs. Errott made a motion	which was seconded by Mr	Urgitz that the Deer

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board adjourn the Meeting of August 22, 2016. Motion passed unanimously and the Board adjourned at 8:37 PM.

Mrs. Jodi McKay, Vice President

Mrs. Jessica Drylie, Business Manager